

MINUTES OF REGULAR MEETING

The City Council of the City of Volga, SD met for a regular meeting Monday, May 20, 2019 at 12:00 PM in the conference room of City Hall. Council President Ken Fideler presided until 12:21 PM, and Mayor Randy Santema presided for the remainder of the meeting. Members present: Jody Havrevold, Nichole Hofer, Matt Jaquet, Kelly VanderWal, and Doug Wermedal. Also present: City Attorney Steve Britzman, City Administrator Jameson Berreth, Finance Officer Ashley Rentsch, and Kathi Granum with the Volga Tribune.

Following the Pledge of Allegiance, Wermedal made a motion to approve the agenda. Havrevold seconded the motion. All in favor; motion carried.

VanderWal made a motion to approve the May 6, 2019 regular meeting minutes. Hofer seconded the motion. All in favor; motion carried.

VanderWal made a motion to approve the May 6, 2019 annual meeting minutes. Hofer seconded the motion. All in favor; motion carried.

VanderWal made a motion to approve the second reading of **Ordinance 2019-03**, An Ordinance Adopting the Code of Ordinances. Hofer seconded the motion. Discussion was held. Berreth stated that no changes had been made since the first reading. On roll call: Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes. Motion carried. A copy of this ordinance is available at City Hall upon request.

Wermedal made a motion to approve the second reading of **Ordinance 2019-04**, An Ordinance Amending the Zoning Ordinance. Havrevold seconded the motion. Discussion was held. Berreth stated that no changes had been made since the first reading. On roll call: Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes. Motion carried. A copy of this ordinance is available at City Hall upon request.

Havrevold made a motion to approve the second reading of **Ordinance 2019-05**, An Ordinance Adopting the Subdivision Ordinance. VanderWal seconded the motion. Discussion was held. Berreth stated that no changes had been made since the first reading. On roll call: Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes. Motion carried. A copy of this ordinance is available at City Hall upon request.

Wermedal made a motion to approve **Resolution 2019-15**, establishing fines for ordinance violations. Havrevold seconded the motion. Discussion was held. Berreth stated that this resolution serves to update the fines to be consistent with the revised code of ordinances. On roll call: Jaquet, Yes. VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Hofer, Yes. Motion carried. The resolution reads as follows:

RESOLUTION NO. 2019-15 A RESOLUTION SETTING FORTH A SCHEDULE OF PROPOSED FINES FOR VIOLATIONS OF THE ORDINANCES OF THE CITY OF VOLGA, SOUTH DAKOTA. BE IT RESOLVED by the Governing Body of the City of Volga, South Dakota, that the following Schedule of Proposed Fines shall be effective as prescribed by law for all violations of Ordinances set forth herein.

SCHEDULE OF PROPOSED FINES WITH COURT COSTS

All offenses are in reference to Ordinance 2019-03 unless otherwise noted.

*Costs indicate additional costs for parking offenses when offenses are paid through the court.

Section	Offense	Fine	Costs*	Total
<u>Parking Offenses</u>				
11.4-13	No Parking Zone	25.00	60.00	85.00
11.4-2	Parking on left hand side	25.00	60.00	85.00
11.4-3	Double Parking	25.00	60.00	85.00
11.4-9, 11.4-12	Prohibited Area	25.00	60.00	85.00
11.4-9	Fire Lane/Hydrant	25.00	60.00	85.00
11.4-9	Blocking Driveway	25.00	60.00	85.00
11.4-10	Obstructing Traffic	25.00	60.00	85.00
11.4-9	Blocking Alley	25.00	60.00	85.00
11.4-13	Yellow Curb	25.00	60.00	85.00
11.4-10	On Sidewalk	25.00	60.00	85.00
11.4-10	On Boulevard	25.00	60.00	85.00
11.4-10	In Intersection	25.00	60.00	85.00
11.4-10	In Crosswalk	25.00	60.00	85.00
11.4-9	Blocking mailbox	25.00	60.00	85.00
11.4-17	Parking in Excess of 72 Hours	25.00	60.00	85.00
11.4-13	Parking where Parking is Limited	25.00	60.00	85.00
11.4-16	Parking during Snow Removal	25.00	60.00	85.00
11.4-16	Parking during State of Emergency	25.00	60.00	85.00
11.4-8	Parking where Limited to Disabled Parking Only	100.00	60.00	160.00
11.1-2	Prohibited Truck and Trailer Parking	25.00	60.00	85.00
11.4-7	Parking where Restricted	25.00	60.00	85.00
11.1-2	Trailer Parking in Residential District Restricted	25.00	60.00	85.00
Section				
Offense				
Fine				
Costs				
Total				
<u>Traffic/Driving Offenses</u>				
11.3-2	Age of Driver	60.00	60.00	120.00
11.3-9	Driving on Sidewalk	60.00	60.00	120.00
11.3-10	Exhibition Driving	60.00	60.00	120.00
11.3-12	Following Fire Apparatus	60.00	60.00	120.00
11.3-14	Unsafe Backing	60.00	60.00	120.00
11.3-15	Driving Over Fire Hose	60.00	60.00	120.00
11.3-20 – 11.3-24	Speed Limit Designated Exceeding Limits	30.00	60.00	90.00
	1-5 mph Over Speed Limit	30.00	60.00	90.00
	6-10 mph Over Speed Limit	40.00	60.00	100.00
	11-15 mph Over Speed Limit	60.00	60.00	120.00
	16-20 mph Over Speed Limit	80.00	60.00	140.00
	21-25 mph Over Speed Limit	105.00	60.00	165.00
	Over 25 (Court Appearance)	160.00	60.00	220.00
11.3-27	Careless Driving	60.00	60.00	120.00
11.3-6	U-Turn Restricted	60.00	60.00	120.00

11.3-17	Yielding Right-of-Way to Emergency Vehicles	60.00	60.00	120.00
11.4-1	Diagonal/angle parking	40.00	60.00	100.00
11.1-5	Operation of Snowmobiles	60.00	60.00	120.00
11.1-4	Golf cart operation and permitting	60.00	60.00	120.00
12.2-6	Use of Jake Brakes	60.00	60.00	120.00
<i>Miscellaneous Offenses</i>				
6.1-5, 6.2-7	Littering	60.00	60.00	120.00
12.1-3	Resisting a police officer	60.00	60.00	120.00
12.1-6	Fleeing from police officer	60.00	60.00	120.00
12.2-1	Indecent exposure	100.00	60.00	160.00
12.2-1	Public urination	60.00	60.00	120.00
12.2-5	Disturbing the Peace			
	First Offense	60.00	60.00	120.00
	Second Offense (within 1 yr. period)	100.00	60.00	160.00
	Third Offense (within 1 yr. period)	200.00	60.00	260.00
12.2-7	Loud and raucous noise	60.00	60.00	120.00
6.1-5	Disposal on Public Property	60.00	60.00	120.00
9.3-2, 9.3-4	Fireworks Violations	60.00	60.00	120.00
3.2-18	Solicitor, peddlers, and transient merchants violation	60.00	60.00	120.00
3.3-9	Excavations violation	100.00	60.00	160.00
3.4-17	Food truck violation	60.00	60.00	120.00
5.1-15	Pet permit violation	25.00	60.00	85.00
5.4-8	Wild or dangerous animal	60.00	60.00	120.00
5.1-15	General animal ordinance violation	60.00	60.00	120.00
7.4-1	Vegetation nuisance	60.00	60.00	120.00
8.2-20	Tree planting, care, and removal violation	60.00	60.00	120.00
9.2-6	Damage to fire apparatus or hydrant	60.00	60.00	120.00
10.1-2	Depositing snow, leaves, or other Materials in City rights-of-way	60.00	60.00	120.00
10.3-1	Failure to remove snow and ice from sidewalk	60.00	60.00	120.00
11.1-4	Golf cart operation	60.00	60.00	120.00
11.1-5	Snowmobile operation	60.00	60.00	120.00
13.4-4	Water use restriction violation	60.00	60.00	120.00

Passed and approved this 20th day of May, 2019. CITY OF VOLGA s/Randy Santema, Mayor ATTEST: s/Ashley Rentsch, Finance Officer.

Hofer made a motion to approve **Resolution 2019-16**, establishing permit fees. VanderWal seconded the motion. Discussion was held. Berreth stated that this resolution serves to update the permit fees to be consistent with the revised code of ordinances. On roll call: VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes. Motion carried. The resolution reads as follows:

RESOLUTION NO. 2019-16 A RESOLUTION ESTABLISHING RATES FOR PERMITS, LICENSES, AND OTHER SERVICES IN THE CITY OF VOLGA, SOUTH DAKOTA. BE IT RESOLVED by the Governing Body of the City of Volga, South Dakota, that the following rates for permits, licenses, and other services shall be established.

FINES FOR PERMITS, LICENSES, AND SERVICES

All offenses are in reference to Ordinance 2019-03 unless otherwise noted. Fees assessed per hour will be billed for a minimum of one hour.

Section	Permit, License, or Service	City Fee
<i>Permits</i>		
3.2-6	Solicitors, peddlers, and transient merchants permit	\$100.00
3.4-8	Food truck permit	\$25.00
11.1-4	Golf cart permit	\$25.00
<i>Building and Zoning Requests</i>		
7.2-5	Building permit (does not include cost for inspections)	\$0.02/sq. ft. (minimum \$5.00 and maximum \$50.00)
Ord. 2015-01, Sec. 3.01-03	Variance	\$10.00
Ord. 2015-01, Sec. 3.01-03	Conditional Use Permit	\$10.00
Ord. 2015-01, Sec. 3.01-03	Change of Zoning District or Amendment to Ordinance	\$10.00
<i>Licenses</i>		
4.1-5	Video lottery machine license	\$50.00/machine
4.2-4	Full-service restaurant license	\$2,000.00
5.3-9	Pet license	\$5.00 spade/neutered \$10.00 not spade/neutered
5.5-6	Pet shelter license	\$100.00
<i>Services</i>		
5.3-16	Pet impoundment (fees determined by Brookings County)	\$0.00
7.4-3	Correction of vegetation nuisance by City	\$200.00/hr.
10.3-3	Correction of snow removal violation by City	\$100.00/hr.
<i>Services Requiring Equipment</i>		
	Operator (required for all equipment rentals)	\$35.00/hr.
	Case loader	\$100.00/hr.
	Skid steer	\$80.00/hr.
	Bucket truck	\$100.00/hr.
	Dump truck	\$50/hr.
	Grader	\$100/hr.
	Sweeper	\$80/hr.
	Trencher	\$3.90/ft.

Backhoe	\$80.00/hr.
Plow	\$2.00/ft.
Jet vac (2 hr. minimum)	\$100.00/hr.
Trailer with truck	\$50.00/hr.

Passed and approved this 20th day of May, 2019. CITY OF VOLGA s/Randy Santema, Mayor
 ATTEST: s/Ashley Rentsch, Finance Officer.

VanderWal made a motion to approve **Resolution 2019-17**, establishing a deferred compensation plan for members of the Volga Fire Department. Hofer seconded the motion. Discussion was held. Berreth stated that this resolution sets forth in writing the current compensation process for Volga Fire Department members and retirees. On roll call: Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes. Motion carried. The resolution reads as follows:

RESOLUTION NO. 2019-17 A RESOLUTION ESTABLISHING A DEFERRED COMPENSATION PLAN FOR MEMBERS OF VOLGA FIRE DEPARTMENT BE IT RESOLVED by the City Council of the City of Volga, South Dakota that a deferred compensation plan for members of the Volga Fire Department be created as follows: 1. Members of the Department shall be paid Five (\$5.00) Dollars per emergency call he or she attended. This payment shall be paid annually. 2. Upon retirement from the Department after a period of at least Twenty (20) years, the member of the Department shall receive Five (\$5.00) Dollars per emergency call he or she attended throughout the entirety of their service. 3. If early retirement from the Department occurs due to a medical or other significant condition or circumstance which prevents the Member from serving a Twenty (20) year period, the City Council shall have the discretion to consider the circumstances and authorize payment of the deferred compensation upon retirement of the Member. Passed and approved this 20th day of May, 2019. CITY OF VOLGA, SOUTH DAKOTA s/Randy Santema, Mayor ATTEST: s/Ashley Rentsch, Finance Officer.

Community Development

No report.

Public Safety

Havrevold shared the most recent report from the Brookings County Sheriff's office, which included 284 hours of service between April 7 and May 4.

Electric

Jaquet made a motion to approve the Integrated Resource Plan. Hofer seconded the motion. Discussion was held. Berreth stated that the plan is associated with the City's electricity allocation from Western Area Power Administration, and approval is required every five years. Heartland Consumers Power District prepares all the documents for its customers. Jaquet stated that he had read through the plan and found it interesting, commenting that future planning regarding renewable energy sources is lackluster at this time. All in favor; motion carried.

Public Works

Wermedal made a motion to terminate the agreement with Banner Associates for professional engineering services for Highway 14 and railroad bored crossings. VanderWal seconded the motion. Discussion was held. Wermedal stated that bids exceeded the budget for the project, and the City is not planning to move forward with the project at this time. All in favor; motion carried.

Parks, Recreation, and Buildings

Hofer made a motion to approve **RESOLUTION 2019-18** BE IT RESOLVED that in accordance with SDCL 35-1-5.5, prior authorization for persons to consume or blend alcoholic beverages on Saturday,

June 8, 2019 and Sunday, June 9, 2019 at the Cotton Sports Complex is hereby given. All such consumption or blending shall occur during the Old Timers Day Softball Tournament. Said property shall be considered for purposes of the Resolution to be the location of a special license and shall not constitute a public place as defined by Ordinance 145 of the City of Volga. Sale of alcohol beverages shall not be permitted at any time at the above described location. There shall be no consumption of any alcoholic beverage by any individual who is under twenty-one years of age. This permit shall commence at 12:00 AM on June 8, 2019 and shall conclude at 11:59 PM on June 9, 2019. Dated this 20th day of May 2019. CITY OF VOLGA BY: s/Randy Santema, Mayor ATTEST: s/Ashley Rentsch, Finance Officer. Jaquet seconded the motion. On roll call: Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes. Motion carried.

Hofer made a motion to approve **RESOLUTION 2019-19** BE IT RESOLVED that in accordance with SDCL 35-1-5.5, prior authorization for persons to consume or blend alcoholic beverages on Saturday, June 8, 2019 at the Volga City Park is hereby given. All such consumption or blending shall occur during the Old Timers Day Volleyball Tournament. Said property shall be considered for purposes of the Resolution to be the location of a special license and shall not constitute a public place as defined by Ordinance 145 of the City of Volga. Sale of alcohol beverages shall not be permitted at any time at the above described location. There shall be no consumption of any alcoholic beverage by any individual who is under twenty-one years of age. This permit shall commence at 12:00 AM on June 8, 2017 and shall conclude at 11:59 PM on June 8, 2017. Dated this 20th day of May 2019. CITY OF VOLGA BY: s/Randy Santema, Mayor ATTEST: s/Ashley Rentsch, Finance Officer. Jaquet seconded the motion. On roll call: Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes. Motion carried.

Hofer made a motion to approve **RESOLUTION 2019-20** BE IT RESOLVED that in accordance with SDCL 35-1-5.5, prior authorization for persons to consume or blend alcoholic beverages on Saturday, June 8, 2019, in the public street between Second and Third Street of Kasan Ave., City of Volga, South Dakota to be hereby given. All such consumption or blending shall occur during the Fireman's Street Dance regulated by CC Bar and Grill. Said property shall be considered for purposes of the Resolution to be the location of a special license and shall not constitute a public place as defined by Ordinance 145 of the City of Volga. There shall be no consumption of any alcoholic beverage by any individual who is under twenty-one years of age. This permit shall commence at 12:00 AM on June 8, 2018 and shall conclude at 2:00 AM on June 9, 2018. Dated this 20th day of May, 2019. CITY OF VOLGA BY: s/Randy Santema, Mayor ATTEST: s/Ashley Rentsch, Finance Officer. Jaquet seconded the motion. On roll call: Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes. Motion carried.

Hofer made a motion to approve **RESOLUTION 2019-21** BE IT RESOLVED that in accordance with SDCL 35-1-5.5, prior authorization for persons to consume or blend alcoholic beverages on Saturday, May 25, 2019 at the Volga Auditorium is hereby given. All such consumption or blending shall occur during the party Munoz. Said property shall be considered for purposes of the Resolution to be the location of a special license and shall not constitute a public place as defined by Ordinance 145 of the City of Volga. Sale of alcohol beverages shall not be permitted at any time at the above described location. There shall be no consumption of any alcoholic beverage by any individual who is under twenty-one years of age. This permit shall commence at 12:00 AM on May 25, 2019 and shall conclude at 11:59 PM on May 25, 2019. Dated this 20th day of May, 2019. CITY OF VOLGA BY: s/Randy Santema, Mayor ATTEST: s/Ashley Rentsch, Finance Officer. Jaquet seconded the motion. On roll call: Jaquet, Yes; VanderWal, Yes; Fideler, Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Hofer, Yes. Motion carried.

Finance & Economic Development

Mayor Santema entered the meeting at 12:21 PM.

Fideler made a motion to approve the following claims and ordered them paid. Hofer seconded the motion. All in favor; motion carried.

A & D GRAPHICS	\$532.00	softball shirts
AB CONTRACTING, LLC	\$79,091.64	WWTF improvements
AFLAC	\$580.41	premiums
ALEXIS LAMM	\$5.77	utilities refund
AMBLESSED NWAEME	\$123.96	meter deposit refund
AMERIPRIDE SERVICES INC	\$286.91	cleaning supplies
ANDREA BECKMAN	\$142.41	meter deposit refund
ASSOCIATED SUPPLY COMPANY, INC	\$8,753.47	pool supplies
BAN-KOE SYSTEMS, INC.	\$85.84	time & attendance system fee
BANNER ASSOCIATES, INC.	\$51.50	engineering services
BEZ ELECTRIC	\$494.70	ball field bathrooms
BIRCH COMMUNICATIONS	\$686.81	telephone service
BOBCAT OF BROOKINGS, INC.	\$50.00	sod cutter rental
BROOKINGS AREA UNITED WAY	\$90.00	employee deductions
BROOKINGS COUNTY FINANCE	\$162.76	property tax
BROOKINGS COUNTY TREASURER	\$9,308.73	contract law
CARSON CREEL	\$72.45	meter deposit refund
CODY SCHLECHTER	\$144.41	meter deposit refund
COOK'S WASTEPAPER & RECYCLING,	\$8,867.28	garbage service
CREATIVE PRINTING	\$79.85	OTD Posters
DAKOTALAND FEDERAL CR. UNION	\$1,773.49	credit card charges
DAKTRONICS, INC.	\$4,322.00	scoreboard
DAMON BECKER	\$168.01	meter deposit refund
DEWILD GRANT RECKERT & ASSOC.	\$1,340.00	engineering services
DOLLAR GENERAL CORPORATION	\$11.42	community supplies
EAST RIVER	\$6,772.50	04.2019 wheeling fees
FIX IT SHOP - LOCKSMITH	\$60.00	keys
HEARTLAND CONSUMERS POWER DIS.	\$330,524.30	04.2019 wholesale power
HYDRO KLEAN, LLC.	\$4,640.00	clean and televiser lines
INTER-LAKES COMMUNITY ACTION	\$3,000.00	2019 meals transport
INTERSTATE ALL BATTERY CENTER	\$35.85	batteries
JACQUELINE BJERKE	\$165.80	meter deposit refund
JOHNNY ON THE SPOT, INC.	\$560.00	OTD rentals
LINDA GERHARDT	\$11.41	meter deposit refund
LOCATORS & SUPPLIES, INC.	\$313.44	locating supplies
LOWES	\$163.65	shop supplies
MALLOY SIOUX FALLS (#1)	\$9,535.45	recondition blowers
MEDIACOM LLC	\$122.22	cable & internet fees
MICHAEL MORRISEY	\$122.68	meter deposit refund
NIELSEN'S	\$167.58	generator parts
OFFICE PEEPS INC.	\$81.61	office supplies
OVERHEAD DOOR CO OF WATERTOWN	\$1,461.89	door repairs
PAYMENT SERVICE NETWORK	\$128.65	monthly epayment fees
RC FIRST AID	\$30.50	office supplies
RESCO, INC.	\$28,666.40	transformers

RFD NEWSPAPERS, INC.	\$635.57	publishing
SANITATION PRODUCTS, INC.	\$653.10	sweeper repairs
SHIANN HAUPERT	\$335.39	course expenses
SOUTH DAKOTA DEPT. OF REVENUE	\$21,607.58	04.2019 sales tax
STURDEVANT'S AUTO SUPPLY	\$17.18	floor dry
TWO WAY SOLUTIONS, INC	\$945.99	radios
US BANK EQUIPMENT FINANCE	\$307.99	software fees
USA BLUE BOOK	\$2,154.15	hydrant parts
VALLEY FITNESS	\$166.00	employee deductions
WESCO DISTRIBUTION, INC.	\$25,353.52	electric parts
WESTERN AREA POWER ADMIN.	\$17,683.66	04.2019 power service

Topics for Future Discussion

There have been no leads regarding the recent vandalism at the Volga Auditorium. Berreth is getting quotes to replace the windows.

Jaquet asked if there were anyone to assist with locating utility lines for ValleyFibercom installation, as City Staff is working overtime to complete this. Berreth stated that the staff have been willing to work overtime and locating requires a general knowledge about where the lines are at. Steve Meyer has assisted with locating water and sewer lines.

Rentsch asked the Council for feedback regarding the new agenda format using TownCloud. Council members agreed that it is more user friendly for reading on devices. Berreth and Rentsch both agreed that agendas are easier to prepare and update in this format as well. Staff will continue using the new format to prepare agendas.

Public Comments

Volga Tribune Reporter Kathi Granum requested more communication from the Volga Non-Profit Development Corporation (VDC). She stated she has heard rumors regarding future economic development in Volga, and that many people may not understand how the organization works and what their goals are. Berreth stated that the VDC typically does not have anything to do with the rumors and said he will encourage more communication regarding the Downtown Revitalization Program and other items that can be shared publicly. It is also important to understand that some items cannot be made public until an announcement is made.

Mayor Santema suggested adding the VDC report back to the Agenda or discussing it under the Finance & Economic Development committee report.

Fideler made a motion to adjourn at 12:35 PM. Hofer seconded the motion. All in favor; motion carried.

s/Randy Santema, Mayor, City of Volga

s/Ashley Rentsch, Finance Officer, City of Volga