



October 9, 2020

Honorable Mayor Timothy A. Kaumo & City Council
212 D Street
Rock Springs, WY 82901

RE: Request Permission to Bid a Tractor for the Cemetery Department

The Department of Engineering/Operations & Public Services respectfully requests permission to bid a Tractor with attachments for the Cemetery Department. This tractor will be used for cemetery and sidewalk snow removal operations. The existing 1998 Tractor will be traded in. This was a budgeted item in the current fiscal year's budget.

Any Questions regarding this request should be directed to the Department of Engineering/Operations & Public Services. Thank you for your consideration of this request.

Sincerely,

A handwritten signature in blue ink that reads "Paul D. Kauchich".

Paul D. Kauchich, PE
Director of Engineering/Operations & Public Services