



Liberty County Board of County Commissioners Emergency Meeting Minutes

Monday, March 30, 2020 at 6:00 pm

Please click the link below to join the webinar:

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**AGENDAS ARE POSTED ON THE BOARD'S WEBSITE AT
WWW.LIBERTYBOCC.COM; ATTACHMENTS ARE PROVIDED TO
THE BOARD MEMBERS ONLY AND ARE AVAILABLE TO THE
PUBLIC UPON REQUEST.**

1. Call to Order

Minutes:

- Chairman Dewayne Branch called the meeting to order. Present at the meeting were Commissioners Dewayne Branch, Scott Phillips, Doyle Brown, Dexter Barber, Jim Johnson, County attorney Robin Myers, Clerk Kathleen Brown, and Deputy Clerk Joyce Barker.

2. Invocation

Minutes:

- Commissioner Dexter Barber led Invocation

3. Pledge of Allegiance

Minutes:

- Sheriff Eddie Joe White led Pledge of Allegiance

4. Audience Concerns

Minutes:

- There were no Audience Concerns

ACTION ITEMS

5. Adoption of the Agenda

Minutes:

- Motion to adopt agenda made by Commissioner Johnson, second by Commissioner Barber, motion carried.

6. Local State of Emergency Extension

COVID-19

Minutes:

- Motion to approve Resolution #2020-09 Local State of Emergency Extension due to COVID-19 made by Commissioner Johnson, second by Commissioner Barber, motion carried.
- County Attorney Robin Myers discussed the following:
- Proposed Alternate Work Location Agreement for County Employees. These are employees who have the ability to work from home. Marie Arick, Extension Director via phone advised the Board that all her UF employees are working from home and she requested Board direction on the County employees in her department being allowed the work from home. The DOH memo for employees over 65 & employees who are high risk was discussed.
- Requested Board approval to prepare a letter of hardship to the State for assistance with Phase 1 Yellow Fly Lane resurface Project off SR 65.
- Motion to approve letter of hardship made by Commissioner Johnson, second by Commissioner Phillips, motion carried.
- Requested Board approval to prepare a letter to the State requesting additional funding assistance with County Road 333 Project. The cost of the project is short \$316,665.00.
- Motion to approve request for additional State funding for CR 333 Project made by Commissioner Phillips, second by Commissioner Brown, motion carried.
- Motion to approve River Trail Conservation Assistance Program request made by Commissioner Johnson, second by Commissioner Phillips, motion carried.
- Policy amendment for Emergency Paid Sick Leave Act / Lost Wages & Expanded Family Medical Leave Act (FFCRA) & FMLA)
- Motion to allow County Attorney to work with the County Human Resources Department to draft amended policies made by Commissioner Johnson, second by Commissioner Barber, motion carried.
- County Attorney discussed remote work policy

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- Board approved Jace Ford, Mosquito Director to begin mosquito spraying.
- Advised the Board that Waste Pro will not pick up any debris not in the assigned can.
- Industrial Park Study Grant: The funding could be increased. This is the Lowrey Chip Mill Site. He requested the Board consider waiting to apply until July 1, 2020. This will avoid re-advertising costs.
- Advised the Board that the letter they approved for Department of Interior for Parks has no County match.
- Motion to approve made by Commissioner Johnson, second by Commissioner Phillips, motion carried.
- Letter from DEP for landfill violation and response sent. Commissioner Phillips stated that the landfill can be re-opened.
- Commissioner Barber discussed the materials & cost list for the Road & Bridge Shop Electrical work awarded to Joe Combs. County Attorney Myers discussed this with the Board. Noah Byler, Dewberry Engineers via phone advised the Board that Mr. Combs needs to provide this list before the Notice to Proceed is sent.
- Maxwell Memorial Library cabinets were discussed. County Attorney Myers advised the Board that funding cannot be disbursed prior to work being done.
- County Attorney Myers discussed further the Remote Work Agreement & Policy. These employees, Cathia Schmarje, Katie Matchkus, & Jay House have the ability to work from home.
- Motion to adopt Alternate Work Location Agreement for County employees to work from home during the Local State of Emergency and these three employees to work from home made by Commissioner Brown, second by Commissioner Johnson, motion carried. Marie Arick, Extension Director advised the Board that Cathia Schmarje & Jay House are all set up and ready to begin.
- Sheriff Eddie Joe White advised the Board that he will have a revenue shortfall due to the female inmate population decrease from Calhoun & Gulf Counties. He wanted the Board to know that possibly in May 2020 he will need a budget amendment to be able to make payroll and community functions. He stated that he should be good through April 2020 but will need more money in May due to the COVID-19 pandemic. Sheriff White requested the Board instruct the Clerk to find the money for him, possibly \$30,000.00 for payroll and \$30,000.00 for public works. Sheriff White advised the Board that he will work to get reimbursed from FEMA. Commissioner Brown requested the Sheriff's opinion on closing the courthouse. Sheriff White advised him that the Chief Judge will have to take a stand on this issue.

- Letter for trails for parks was discussed further. There will be no County match.
- Motion to approve made by Commissioner Johnson, Commissioner Phillips, motion carried.
- Board scheduled a meeting to extend the Local State of Emergency April 6, 2020 @ 6:00 P.M.

7. Motion to Adjourn

Minutes:

- Motion to adjourn made by Commissioner Phillips, second by Commissioner Johnson, motion carried.

Florida Statute 125.001 requires that due public notice be given of all regular meetings of the Board of County Commissioners of a County in the State of Florida. Florida Statute 286.0105 requires that notices of any meeting or hearing, if a meeting or hearing is required, must include the following language, "if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing he will need a record of the proceedings, and that, for such purpose, he may need to insure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based."