



HIAWATHA WATER BOARD MEETING

Tuesday, April 19, 2022 at 5:30 pm

HIAWATHA COUNCIL CHAMBERS (101 Emmons Street Upper Floor)

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Approval of Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless Board requests an item be removed to be considered separately.

a. Water Board Minutes

b. Water Department Financial Report

c. Water Department Bills

5. Business

a. Discussion: Derecho Tree Water Credit

6. Superintendents Report

7. Non-Agenda Item Discussion

(3 min per item)

8. Adjourn Meeting

Next Meeting Date May 17, 2022

NOTE: The posted agenda items may be added or deleted up to 24 hours before the start of the meeting. Contact the Water Clerk's Office the day of the meeting to confirm the status of any particular agenda item.

Contact: Water Clerk (319-393-5556) | Agenda published on 04/14/2022 at 1:52 PM

HIAWATHA WATER BOARD
REGULAR MEETING
MARCH 15, 2022

Meeting was called to order at 5:30 PM by Chairperson Carl Ransford in the Council Chambers. Member's present were Troy Andersen, Patrick White and Robert Rampulla. Absent was Ruth Hospodarsky. Also present was Council Liaison Steve Dodson, Water Superintendent Marty Recker and Water Clerk II Sara Ries. Guest present Dan Hoffman. Roll was called.

Robert Rampulla moved the approval of the agenda. Troy Andersen seconded. Motion Carried.

Troy Andersen moved the approval of the consent agenda: February regular meeting minutes, February financial report and bills. Patrick White seconded. Motion Carried.

BUSINESS:

Consider Resolution Authorizing the Repair of Well #7

Northway submitted a quote to replace the pumping equipment at Well#7. When Northway removed the stainless-steel pump for inspection, they recommended it be replaced due to the age and use of the pump.

Robert Rampulla made a motion to pass Resolution 5-2022 Authorizing the Repair of Well#7 Pumping Equipment. Troy Andersen seconded the motion. Motion was carried. Roll was called.

AYES: Patrick White, Troy Andersen, Carl Ransford, Robert Rampulla

ABSENT: Ruth Hospodarsky

Resolution 5-2022 Approved

Discussion of Water Rates

Marty began the discussion of water rates with his recommendation of a 7% commodity rate increase. This recommendation comes from the performa created by Piper Sandler and is the best increase based on future projects and cost of business increases. The Board discussed this rate and agreed this was the best choice. Marty did clarify this increase was on commodity only which is the water used after the first 1000 gallons. A resolution approving the commodity rate along with a public hearing will be brought to the April or May 2022 Board meeting.

Superintendent's Report

Marty updated the board on the PFAS sampling. Hiawatha was selected to have samples taken at our Well#6. Hiawatha had no detection at this time.

Non-Agenda Item Discussion

Andersen has a request. After the Derecho in 2020 and the storms in December of 2021 he has requested to see how Marty would run the wells manually if we should ever have a disaster that would take out one or all of our wells.

Robert Rampulla moved to adjourn the meeting at 6:15 pm. Troy Andersen seconded. Motion carried.

ATTEST:

Sara Ries, Water Clerk II

Chairperson, Carl Ransford

HIAWATHA WATER DEPARTMENT
MARCH 2022 TREASURER'S REPORT

ACCOUNT #	NAME	ON HAND	RECEIVED	DISBURSED	BALANCE
350-000-1112	CASH-WATER CAPITAL IMPRO	\$ (405,364.70)	\$ 1,890.76	\$ 70.00	\$ (403,543.94)
600-000-1112	CASH-WATER OPERATIONS	\$ 3,230,248.48	\$ 159,477.80	\$ 107,443.79	\$ 3,282,282.49
601-000-1112	CASH-METER OPERATIONS	\$ 66,428.46	\$ 1,700.00	\$ 1,312.71	\$ 66,815.75
602-000-1112	CASH-WATER MAIN REPLACEMENT	\$ -	\$ -	\$ -	\$ -
610-000-1112	CASH-CITY UTILITIES	\$ 150,332.54	\$ 142,731.32	\$ 136,752.24	\$ 156,311.62
	WATER-CASH OPERATIONS TOTAL	\$ 3,041,644.78	\$ 305,799.88	\$ 245,578.74	\$ 3,101,865.92
600-000-1120	CASH DRAWER	\$ 300.00	\$ -	\$ -	\$ 300.00
	PETTY CASH TOTAL	\$ 300.00	\$ -	\$ -	\$ 300.00
600-000-1160	INVESTMENTS--CAPITAL EQU	\$ 19,834.99	\$ 0.31	\$ -	\$ 19,835.30
600-000-1161	INVESTMENTS--WATER OPERA	\$ 110,420.52	\$ 0.93	\$ -	\$ 110,421.45
600-000-1163	INVESTMENTS--SAVINGS	\$ 4,919.35	\$ 0.61	\$ -	\$ 4,919.96
	WATER-INVESTMENTS TOTAL	\$ 135,174.86	\$ 1.85	\$ -	\$ 135,176.71
600-000-1162	INVESTMENTS--HIAWATHA BA	\$ -	\$ -	\$ -	\$ -
600-000-1170	INVESTMENTS--HERITAGE 30	\$ 16,769.58	\$ -	\$ -	\$ 16,769.58
600-000-1171	INVESTMENTS--FARMER'S CD	\$ -	\$ -	\$ -	\$ -
600-000-1172	INVESTMENTS--HERITAGE 30	\$ 57,615.83	\$ -	\$ -	\$ 57,615.83
601-000-1160	INVESTMENTS--METER DEPOS	\$ 24,102.36	\$ -	\$ -	\$ 24,102.36
	WATER CD'S TOTAL	\$ 98,487.77	\$ -	\$ -	\$ 98,487.77
	TOTAL WATER/ST CASH/INV	\$ 3,275,607.41	\$ 305,801.73	\$ 245,578.74	\$ 3,335,830.40

REVENUE & EXPENSE REPORT

CALENDAR 3/2022, FISCAL 9/2022

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
600-810-6010	SALARIES--GIS	4,268.80	41,169.89	51,929.00	10,759.11
600-810-6110	FICA/MEDICARE	323.30	3,120.20	6,232.00	3,111.80
600-810-6130	IPERS	402.98	3,886.47	5,089.00	1,202.53
600-810-6150	HEALTH/DENTAL/LIFE INSURA			17,349.00	17,349.00
600-810-6181	CLOTHING ALLOWANCE		162.90	200.00	37.10
600-810-6210	DUES/MEMBERSHIP/SUBSCRIPT		460.48	500.00	39.52
600-810-6230	EDUCATION & TRAINING	579.80	1,513.13	1,200.00	313.13-
600-810-6331	VEHICLE MAINT SUPPLIES			100.00	100.00
600-810-6499	MISC CONTRACTUAL SERVICES		31.47	4,000.00	3,968.53
600-810-6504	MINOR EQUIPMENT		964.81	500.00	464.81-
600-810-6506	OFFICE SUPPLIES		985.35	1,000.00	14.65
600-810-6510	SAFETY SUPPLIES			150.00	150.00
600-810-6511	VEHICLE OPER SUPPLY (GAS)		1,329.44	1,500.00	170.56
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	WATER TOTAL	5,574.88	53,624.14	89,749.00	36,124.86
600-811-6230	TRAINING	544.16	2,785.56	6,000.00	3,214.44
600-811-6310	MISCELLANEOUS		883.81	1,100.00	216.19
600-811-6315	MAINT PROGRAM EXPENSE		44,275.95	53,300.00	9,024.05
600-811-6331	GAS, OIL, ETC.		7,764.17	8,500.00	735.83
600-811-6332	EQUIPMENT MAINTENANCE	52.33	2,802.69	4,500.00	1,697.31
600-811-6350	COMMUNICATIONS EQUIP & MA			1,000.00	1,000.00
600-811-6370	GAS - WELLS	245.94	1,168.35	1,200.00	31.65
600-811-6371	ELECTRICITY - WELLS	4,662.95	59,014.12	95,000.00	35,985.88
600-811-6373	TELEPHONE & ONE CALL	260.43	2,961.32	3,000.00	38.68
600-811-6413	28E AGREEMENT C.R.	649.75	4,900.18	7,500.00	2,599.82
600-811-6415	RENTAL EQUIPMENT			37,000.00	37,000.00
600-811-6480	ANALYSIS - TEST	305.25	2,052.30	6,000.00	3,947.70
600-811-6490	EQUIPMENT CONTRACTS			1,200.00	1,200.00
600-811-6498	BALANCE ADJUSTMENT	.01	1,663.18		1,663.18-
600-811-6501	CHEMICALS & CHLORINE	3,174.73	24,599.97	35,000.00	10,400.03
600-811-6505	LAB OPERATIONS			1,000.00	1,000.00
600-811-6599	HAND TOOLS		1,845.94	2,000.00	154.06
600-811-6727	TREATMENT PLANT EQUIPMENT	47.26	36,962.94	60,000.00	23,037.06
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	OPERATION & DISTRUBUTION	9,942.81	193,680.48	323,300.00	129,619.52
600-812-6012	WAGES - MAINTANCE+BUDGETE	12,115.20	118,705.77	187,231.00	68,525.23
600-812-6014	WAGES - CITY PERSONNEL			1,700.00	1,700.00
600-812-6110	FICA / MEDICARE	905.22	8,887.04	22,468.00	13,580.96
600-812-6130	IPERS	1,143.68	11,205.86	18,349.00	7,143.14
600-812-6181	CLOTHING ALLOWANCE		421.75	800.00	378.25
600-812-6315	ELECTRIC & BUILDING MATER		780.90	4,000.00	3,219.10
600-812-6316	BUILDING & GROUND MAINTEN		5,990.61	6,000.00	9.39
600-812-6350	SMALL EQUIPMENT REPAIR		439.21	1,200.00	760.79
600-812-6506	SHOP SUPPLIES & MISC	57.93	806.40	1,200.00	393.60
600-812-6524	PAINT		234.00	1,000.00	766.00
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	REPAIRS & MAINTENANCE TOT	14,222.03	147,471.54	243,948.00	96,476.46
600-813-6523	SAFETY + WATER SYSTEM SEC		4,446.66	19,850.00	15,403.34



REVENUE & EXPENSE REPORT

CALENDAR 3/2022, FISCAL 9/2022

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
600-813-6530	DISTRIBUTION SYSTEM REPAIR	5,856.23	53,298.21	50,000.00	3,298.21-
600-813-6531	METER / MXU EXPENSE	18,917.79	149,911.57	220,000.00	70,088.43
600-813-6799	CAPITAL EQUIP REPLACEMENT			9,450.00	9,450.00
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	CAPITAL OUTLAY TOTAL	24,774.02	207,656.44	299,300.00	91,643.56
600-814-6010	WAGES - SUPERINTENDENT	7,164.80	68,736.00	99,188.00	30,452.00
600-814-6011	WAGES - WATER CLERK	6,894.64	65,876.73	100,191.00	34,314.27
600-814-6015	BOARD MEETINGS	86.00	729.75	1,200.00	470.25
600-814-6110	FICA / MEDICARE	1,052.85	10,084.06	23,926.00	13,841.94
600-814-6130	IPERS	1,327.22	12,619.05	19,539.00	6,919.95
600-814-6150	HEALTH & LIFE INSURANCES	9,193.63	111,070.33	114,382.00	3,311.67
600-814-6161	WORKERS COMP INSURANCE		2,987.72	10,000.00	7,012.28
600-814-6181	CLOTHING ALLOWANCE		238.55	400.00	161.45
600-814-6340	CONTRACTS/SOFTWARE	2,848.46	30,615.33	35,000.00	4,384.67
600-814-6408	PROPERTY INSURANCE			37,740.00	37,740.00
600-814-6411	ATTORNEY FEES		173.50	10,000.00	9,826.50
600-814-6414	LEGAL NOTICES	61.19	745.79	1,000.00	254.21
600-814-6418	SALES TAX PAID	9,397.00	101,796.00	101,136.00	660.00-
600-814-6494	CONSULTING/ENGINEERING FE	903.75	33,593.05	25,000.00	8,593.05-
600-814-6499	DUES,LICENSES & OPERATION		2,608.44	3,000.00	391.56
600-814-6506	OFFICE SUPPLIES + CCR	1,627.03	16,592.98	20,000.00	3,407.02
600-814-6508	POSTAGE	706.54	5,882.44	10,500.00	4,617.56
600-814-6509	SCADA MAINTENCE & REPAIRS	52.52	15,721.21	10,000.00	5,721.21-
600-814-6510	LOAN PAYMENT PRINCIPAL			112,000.00	112,000.00
600-814-6511	LOAN PAYMENT INTEREST			45,500.00	45,500.00
600-814-6899	SERVICE FEES			6,265.00	6,265.00
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	ADMINISTRATION TOTAL	41,315.63	480,070.93	785,967.00	305,896.07
600-910-6910	TRANSFERS OUT		300.00		300.00-
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	TRANSFERS TOTAL	.00	300.00	.00	300.00-
		=====	=====	=====	=====
	WATER TOTAL	95,829.37	1,082,803.53	1,742,264.00	659,460.47
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601-809-6499	METER DEPOSIT REFUNDS	1,312.71	15,980.11	15,000.00	980.11-
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	METER OPERATIONS TOTAL	1,312.71	15,980.11	15,000.00	980.11-
		=====	=====	=====	=====
	METER OPERATIONS TOTAL	1,312.71	15,980.11	15,000.00	980.11-
		=====	=====	=====	=====
		=====	=====	=====	=====
	TOTAL WATER EXPENSES	97,142.08	1,098,783.64	1,757,264.00	658,480.36
		=====	=====	=====	=====



ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
350-750-6490	SUPPLY PROJECTS		567.31	550,000.00	549,432.69
350-750-6632	TOWER TERRACE			411,000.00	411,000.00
350-750-6780	GROUND STORAGE TANK	70.00	449,112.37		449,112.37-
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	CAPTIAL PROJECTS TOTAL	70.00	449,679.68	961,000.00	511,320.32
		=====	=====	=====	=====
	SYSTEM IMPROVEMENTS TOTAL	70.00	449,679.68	961,000.00	511,320.32
		=====	=====	=====	=====
		=====	=====	=====	=====
	TOTAL WATER SI EXPENSES	70.00	449,679.68	961,000.00	511,320.32
		=====	=====	=====	=====

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	AMOUNT UNEXPENDED
	WATER TOTAL	1,742,264.00	95,829.37	1,082,803.53	62.15	659,460.47
	METER OPERATIONS TOTAL	15,000.00	1,312.71	15,980.11	106.53	980.11-
	TOTAL WATER EXPENSES	=====	=====	=====	=====	=====
		1,757,264.00	97,142.08	1,098,783.64	62.53	658,480.36
		=====	=====	=====	=====	=====

BUDGET REPORT
CALENDAR 3/2022, FISCAL 9/2022

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	AMOUNT UNEXPENDED
	SYSTEM IMPROVEMENTS TOTAL	961,000.00	70.00	449,679.68	46.79	511,320.32
		=====	=====	=====	=====	=====
	TOTAL WATER SI EXPENSES	961,000.00	70.00	449,679.68	46.79	511,320.32
		=====	=====	=====	=====	=====



REVENUE REPORT

CALENDAR 3/2022, FISCAL 9/2022

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECEIVED	AMOUNT UNCOLLECTED
	INTEREST TOTAL	15,000.00	263.56	3,479.02	23.19	11,520.98
	RENT TOTAL	15,000.00	2,073.81	12,730.08	84.87	2,269.92
	CHARGES FOR SERVICES TOTAL	1,444,804.00	115,644.48	1,321,836.78	91.49	122,967.22
	CR WATER SALES TOTAL	2,700.00	123.68	3,077.00	113.96	377.00-
	HYDRANTS METERS TOTAL	.00	.00	491.95	.00	491.95-
	MAINT PROGRAM TOTAL	110,000.00	10,597.43	91,415.52	83.11	18,584.48
	FEES TOTAL	2,500.00	.00	7,698.00	307.92	5,198.00-
	CONSTRUCTION FEES TOTAL	2,500.00	200.00	2,300.00	92.00	200.00
	PENALTIES TOTAL	10,500.00	1,408.28	11,602.93	110.50	1,102.93-
	MISC TURN ON FEE TOTAL	1,000.00	48.15	96.30	9.63	903.70
	MISC CHARGES FOR SERVICE TOTA	25,000.00	5,726.22	48,184.69	192.74	23,184.69-
	IRR/CONSUMER METER CHARGE TOTA	10,000.00	1,460.00	11,800.00	118.00	1,800.00-
	SALES TAX COLLECTED TOTAL	14,448.00	2,467.58	21,214.54	146.83	6,766.54-
	WATER EXCISE TAX TOTAL	86,688.00	7,533.66	82,522.46	95.19	4,165.54
	MIDWAY WATER REIMB TOTAL	2,100.00	318.38	3,041.16	144.82	941.16-
	DEPOSITS TOTAL	15,000.00	1,700.00	19,695.00	131.30	4,695.00-
	ADJUSTMENTS TOTAL	.00	.00	2,471.11	.00	2,471.11-
	TRANSFER IN TOTAL	.00	.00	300.00	.00	300.00-
		=====	=====	=====	=====	=====
	TOTAL WATER RECEIPTS	1,757,240.00	149,565.23	1,643,956.54	93.55	113,283.46
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TRIAL BALANCE
CALENDAR 3/2022, FISCAL 9/2022

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
610-050-2060	SEWER REVENUE/EXPENSE	4,908.86	118,814.45
610-050-2061	STORM WATER REVENUE/EXPENSE	1,070.22	23,540.27
		=====	=====
	TOTAL CITY UTILITIES	5,979.08	142,354.72
		=====	=====



HIAWATHA WATER DEPARTMENT
APRIL 2022 BILLS

ALLIANT ENERGY	ELECTRICITY	\$	3,346.29
BOOMERANG	WM BREAK	\$	13,962.00
CITY OF HIAWATHA	SEWER	\$	118,814.45
CITY OF HIAWATHA	STORM WATER	\$	23,540.27
CR MUNICIPAL UTILITIES	TESTING	\$	50.00
GAZETTE	LEGAL NOTICES	\$	68.29
HACH	CHEMICALS	\$	679.08
HAWKEYE COMMUNICATIONS	WELL ALARMS	\$	405.00
IA DEPT OF REVENUE	EXCISE TAX	\$	7,524.64
IA DEPT OF REVENUE	SALES TAX	\$	2,450.08
KEYSTONE	TESTING	\$	128.25
KEYSTONE	TESTING	\$	15.50
LINN COUNTY REC	ELECTRICITY	\$	1,495.59
MARCO	PRINTER	\$	42.26
MIDAMERICAN	GAS	\$	166.76
MODERN PIPING	WM BREAK	\$	1,325.00
MSA	ENGINEERING	\$	405.00
MUNICIPAL SUPPLY	METERS	\$	13,824.10
NORTHWAY WELL	WELL #7 MAINT	\$	38,270.70
SCHIMBERG	SUPPLIES	\$	1,823.25
STOREY KENWORTHY	OFFICE SUPPLIES	\$	46.93
UPS	SHIPPING	\$	26.52
USA BLUEBOOK	WELL SUPPLIES	\$	935.81
USBANK	GAS,OIL,ETC	\$	953.08
UTILITY SERVICE	MAINT PROGRAM	\$	14,758.65
VEENSTRA & KIMM	ENGINEERING	\$	452.00
VERMEER	PARTS	\$	285.00
WATER SOLUTIONS	CHEMICALS	\$	643.98
TOTAL		\$	246,438.48

\$ 93,113.94	MEETING
\$ 10,954.32	ELECT MEETING
\$ 15.50	KEYSTON
\$ 142,354.72	SEWER/ST
\$ 4,082.49	PAID PRIOR
\$ 250,520.97	

HIAWATHA WATER DEPARTMENT
APRIL 2022 PAID PRIOR

VENDOR NAME	DESCRIPTION	CHECK AMOUNT
Keystone	Samples	\$ 15.50
MidAmerican	Gas	\$ 245.94
Deposit Refund Checks	Deposit Refund	\$ 421.53
PeopleReady Inc.	Hydrant Flushing	\$ 1,027.22
Patrick White	Board Compensation	\$ 20.00
UPS	SHIPPING	\$ 24.70
Postmaster	Billing Postage	\$ 424.46
Farmers State Bank	ACH Board Charges	\$ 7.88
Farmers State Bank	ACH Billing Charges	\$ 6.00
Farmers State Bank	Board ACH Charges	\$ 40.00
Global Payments	Merchant Charges	\$ 454.17
Forte	Merchant Charges	\$ 1,139.98
Forte	Merchant Charges	\$ 255.11
		\$ 4,082.49

April 2022 Water Superintendents Report

Following up on the Rate Study and changes to the commodity rate, at the May 2022 Water Board meeting we will set the Public Hearing date for the June 21st meeting. We will then have the Public Hearing followed by the resolution for the commodity rate continuation of 7% at the June meeting. The rate continuation will then take effect July 1st. Sara has put together an article to be inserted into Hiawatha's May newsletter.

I would like the Water Board to consider the following:

Hiawatha is promoting trees to be replaced from the derecho storm of 2020. Property owners can receive a free tree after a call for locates and filing a right of way permit for the trees that are to be planted.

I would like the Water Board to consider implementing a onetime \$15.00 "tree credit" that would reduce the water bill for those property owners receiving a tree. The \$15.00 amount is calculated from the information that one tree should receive 10 gallons of water per week for two years to assist in getting the tree established. $10 \text{ gallons per week} \times 52 \text{ weeks} = 520 \text{ gallons per year} \times 2 \text{ years} = 1040 \text{ gallons}$.

The commodity charge after the first 1000 gallons is \$6.45. The sewer fee on that 1000 gallons would be \$6.90. That total is \$13.35. I rounded up to \$15.00 for simplicity.

In the past two years 140 trees have been or are spoken for to be planted. If permitted by the Water Board, the 140 utility customers receiving the \$15.00 credit would calculate out to \$2,100.00-.

The City has been awarded \$266,000.00 to apply towards the Robins Road water main storm sewer replacement project from Linn County's ARPA funding. Shive Engineering is going to be working on this project for budget year 2023.

Staff has begun the 2022 hydrant flushing program. The goal is to have them completed by May 5th, in time for the city-wide garage sales to begin. Once completed the valve exercising program will start.

The Back Wash Detention Tank project at 2030 Boyson Road began April 4th. The completion date for this project will be around May 31.

New water main is being installed along Tower Terrace. All people north of Tower Terrace are being served from well #10.

Other Projects that are in discussion for the city:

- 1004 Robins Road: Scooter's Coffee Shop will begin work.
- 100 Boyson Road: there is discussion about building 7(seven) 28-unit buildings.
- 750 Metzger Drive: new commercial building.
- There is interest in the open lot between Boyson Road and Progress Drive, located south of the Fareway Food Store. 45 residential units.

