



HIAWATHA WATER BOARD MEETING

Minutes

Tuesday, February 21, 2023 at 5:30 pm

HIAWATHA COUNCIL CHAMBERS (101 Emmons Street Upper Floor)

1. Call to Order

Minutes:

Meeting was called to order at 5:30 PM by Chairperson Carl Ransford in the Council Chambers.

2. Roll Call

Minutes:

Member's present were Troy Andersen, Ruth Hospodarsky, Kevin Neef and Mike Nesslage. Also present was Water Clerk II Sara Ries. Roll was called.

3. Approval of Agenda

Minutes:

Troy Andersen moved the approval of the agenda. Mike Nesslage seconded. Motion Carried.

Vote results:

Ayes: 5 / Nays: 0

4. Approval of Consent Agenda

Minutes:

Ruth Hospodarsky moved the approval of the consent agenda: January regular meeting minutes, January financial report and February bills. Kevin Neef seconded. Motion Carried.

Vote results:

Ayes: 5 / Nays: 0

a. Water Board Minutes

b. Water Department Financial Report

c. Water Department Bills

5. Business:

a. Consider Resolution Amending Multiple Sections of the Hiawatha Water Department's Rules and Regulations

Minutes:

Currently the Water Department has a packet for contractors when building in Hiawatha. Some of the items in the packet needed to be clarified and updated based on our Rules and Regulations. When going over the packet we found we wanted to be more specific on a few items and make a change to the Unified Plumbing Code. This change refers to the type of conduit that can be used. Once this resolution is passed, the Unified Plumbing Code will need to be updated and approved by Council.

Mike Nesslage made a motion to pass Resolution 2-2023 Amending Multiple Sections of

the Hiawatha Water Department Rules and Regulations. Ruth Hospodarsky seconded the motion. Motion was carried. Roll was called.

AYES: Kevin Neef, Mike Nesslage, Ruth Hospodarsky, Troy Andersen, Carl Ransford

Resolution 2-2023 Approved

Vote results:

Ayes: 5 / Nays: 0

b. Consider Resolution Amending Fixed Charges for Hiawatha Water Department

Minutes:

The last time the Fixed Charges were looked over and updated was in 2018. With increasing costs, we felt like it was time to take a look at our fixed charges. We increased multiple items including meter charges, labor and admin fees.

Troy Anderson made a motion to pass Resolution 3-2023 Amending Fixed Charges for the Hiawatha Water Department. Kevin Neef seconded the motion. Motion was carried. Roll was called.

AYES: Ruth Hospodarsky, Carl Ransford, Troy Andersen, Kevin Neef, Mike Nesslage

Resolution 3-2023 Approved

Vote results:

Ayes: 5 / Nays: 0

c. Consider Resolution Authorizing Policy for Online Purchasing and Selling of Government Equipment

Minutes:

This resolution was requested by the Auditor for purchasing anything online.

Ruth Hospodarsky made a motion to pass Resolution 4-2023 Authorizing Policy for Online Purchasing and Selling of Government Equipment. Troy Andersen seconded the motion. Motion was carried. Roll was called.

AYES: Carl Ransford, Ruth Hospodarsky, Kevin Neef, Mike Nesslage, Troy Andersen

Resolution 4-2023 Approved

Vote results:

Ayes: 5 / Nays: 0

d. Consider Resolution Authorizing Payment of Certain Obligations

Minutes:

This resolution was updated to reflect the proper Water Clerk titles and include the City Finance Director.

Mike Nesslage made a motion to pass Resolution 5-2023 Authorizing Payment of Certain Obligations. Kevin Neef seconded the motion. Motion was carried. Roll was called.

AYES: Troy Andersen, Carl Ransford, Ruth Hospodarsky, Kevin Neef, Mike Nesslage

Resolution 5-2023 Approved

Vote results:

Ayes: 5 / Nays: 0

e. Consider Resolution Authorizing Change Order #1 for the Contract with Shive Hattery Engineering for Construction Related Services for the Robins Road Water Main

Replacement Project

Minutes:

The change order in the amount of \$32,480.00 is due to the addition of easements. We knew when we originally signed the contract with Shive that this was a possibility.

Kevin Neef made a motion to pass Resolution 6-2023 Authorizing Change Order #1 for the Contract with Shive Hattery Engineering for Construction Related Services for the Robins Rd Water Main Replacement Project. Mike Nesslage seconded the motion. Motion was carried. Roll was called.

AYES: Mike Nesslage, Kevin Neef, Ruth Hospodarsky, Carl Ransford, Troy Andersen

Resolution 6-2023 Approved

Vote results:

Ayes: 5 / Nays: 0

6. Superintendents Report

Minutes:

Marty was not present at this meeting due to being in class. The board discussed the pressure reducing valve and decided that before they would consider a policy of any kind of refund for installing a valve, the Water Department needed to do a bit more investigation in the area and that a decision would be made case by case. The board would like to see pressure gages installed in the house and on the near by hydrant to monitor when the pressure changes and by how much. If we would decide to move forward with a policy, there would be specific guidelines to following including information from a certified plumber and possibly a signed affidavit. Or another option would be to put it in our building specs to make plumbers aware of the high pressure in the area and to plan accordingly for this scenario.

The board agreed that we should forfeit the current CDs with the very low interest rate and re-invest with a higher rate. They also said to move forward with taking \$50,000.00 out of cash operating account and invest in a CD with Hiawatha Bank.

On Northwood Dr, the city is proposing a storm water project, with said project, the Water Department would like to replace the current 6" water main with an 8" main which will also change the depth of the shallow water main in this area and move the main out from under a proposed retaining wall and sidewalk.

7. Non-Agenda Item Discussion

8. Adjourn Meeting

Minutes:

Mike Nesslage moved to adjourn the meeting at 6:07pm. Troy Andersen seconded. Motion carried.

Vote results:

Ayes: 5 / Nays: 0